

中華人民共和國香港特別行政區政府總部教育統籌局
Education and Manpower Bureau
Government Secretariat, Government of the Hong Kong Special Administrative Region
The People's Republic of China

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22 October 2013

Dear «Title». «Surname»,

CDC-HKEAA Committee on Biology (2013 - 2015)

You are cordially invited to attend the first meeting of the captioned committee to be held on **Wednesday, 30 October 2013 at 4:00 p.m.** in Room W404, West Block Kowloon Tong Education Service Centre, 19 Suffolk Road, Kowloon Tong.

Agenda

1. To introduce the terms of references, roles and function of the committee.
2. To elect the chairperson for the committee.
3. To introduce guidelines on medium-term review of NSS Curriculum and Assessment.
4. To discuss the direction of medium-term review for the subjects of Biology and Combined Science (Biology Part).
5. Any other business.

Looking forward to seeing you at the meeting.

Yours sincerely,

(SO Chi-shing)
Secretary

CDC-HKEAA Committee on Biology (2013 - 2015)

To: All members of the CDC-HKEAA Committee on Biology (2013 - 2015)