## Curriculum Development Council

## 課程發展議會

本會檔號 Our ref: EDB/CDI/TE/08-05-23 c/o Technology Education Section

來函編號 Your ref: Curriculum Development Institute

電 話 Tel No.: 3698 3146 Education Bureau

圖文傳真 Fax No.: 2768 8664 Room W101, 19 Suffolk Road

Kowloon Tong, Kowloon

15 October 2015

## CDC-HKEAA Committee 2015-17 (Design and Applied Technology)

## Secretary's Note

Please be informed that the 1st Meeting of the captioned Committee will be held with detailed arrangement as follows.

Date: 22 Oct 2015 (Thu)

Time: 3:00 p.m.

Venue: Room W420, 4/F, West Block, 19 Suffolk Road, EDB Kowloon Tong Education

Services Centre, Kowloon Tong, Kowloon

Agenda of the meeting will be as follows:

- (1) To brief on guidelines on meeting and working procedures
- (2) To elect the Chairperson of the CDC-HKEAA Committee of DAT (2015-2017)
- (3) To confirm minutes of the last DAT meeting
- (4) To discuss matters arising from the last meeting
- (5) To collect views on the updated DAT C&A Guide
- (6) Any other business

If you would like to raise other items for discussion in the AOB, grateful if you can inform the Secretary two days before the meeting for better preparation. Looking forward to seeing you in the meeting.

(Raymond CHAN)

Secretary

To: Members, CDC-HKEAA Committee on Design and Applied Technology